Shevington Parish Council

Clerk & RFO to the Council – Mr Michael Potts
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FULL COUNCIL MEETING

Notice of Meeting and Summons to attend

To: Council Members; Cllrs M Grimes, C Horridge, W McKnight, J Brown, J Diggle, H Thompson, M Crosby, J Whiteley, B Crombie-Fisher

Dear Councillor,

You are hereby summoned on 23rd of October 2026 to attend the Full Council Meeting of Shevington Parish Council which is to be held on **Wednesday 28th October 2026 at 19:00.** The meeting will be held in **Vicarage Lane Function Room, Vicarage Ln, Shevington, Wigan, WN6 8HP**

Members of the press & public are welcome; the meeting may be recorded in accordance with the openness of Local Government Bodies Regulations Act 2014.

Note to Councillors:
If you are unable to attend the meeting, please notify the clerk of your apologies

Note to Public:
Residents of the Parish wishing to address the council are advised to notify the clerk before 5pm on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. If representation made is considered outside the remit of Shevington Parish Council, residents will be referred to the principal authority or other appropriate body.

AGENDA

Chair: *Cllr W McKnight*

PART ONE

1. **Apologies –** To receive apologies for absence and consider and reasons for acceptance *(Local Government Act 1972, Section 85)*

2. **Declarations of Interest**
   2.1 Code of Conduct – Declaration of Interests
   Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

   2.2 Localism Act 2011 – Dispensations
   Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

3. **To Sign as a correct record the minutes of the meeting held on** 30th September 2026 for the Full Council Meeting.
   (Local Government Act 1972, Section 111)

4. **Matters Arising from Previous Minutes**
   To consider any matters arising not otherwise on this agenda.

5. **<u>Finance</u>**

   a) **Payments for Approval** – To approve the **September 2026** payment schedule and note any retrospective payments made under the Clerk's delegated authority (LGA 1972, s.137) – Already circulated in the Finance Meeting
   b) **Bank Reconciliation** – To note the latest reconciliation and Bank Statements. (*Appendix A)* – Already circulated in the Finance Meeting
   c) **Applications for Financial assistance** (**Grants**) – *In accordance with Section 137 of the Local Government Act 1972 which enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory power for the direct benefit of its area, or part of its area, or all or some of its inhabitants:*

   Friends of Stockley Park – Review of previously discussed application.

6. **Clerks Report**
   To receive an update on actions, correspondence, and operational matters since the last meeting. (*Appendix A)*

7. **Planning Matters**
   10.1 Updates on local planning applications (for information)

   10.2 Planning responses submitted under delegation (if any)

8. **Reports from Councillors**
   For information and general parish updates only.

9. **Reports from Representatives –** *for information only*
   - Shevington & District Community Association
   - Crooke Village Residents' Association
   - Shevington Youth Club
   - Shevington Recreation Ground Trustees
   - 'in Bloom' Groups
   - Patient Participation Group
   - Vicarage Lane Allotments
   - Forest Fold Allotments Tenants Association
   - Shevington Fete
   - Friends of Stockley Park

10. **Public question time**
    Due to the large agenda the public will be limited to no more than 2 questions in which responses may be offered via email/written correspondence if the agenda item exceeds 10 minutes.

11. Date of Next Meeting

The date of the next Full Council Meeting is Scheduled for ***Wednesday, 25th November 2026***

***Finance Committee* – Was originally scheduled for 11th November but date may need to be reviewed due to member availability and scheduled changes to cost centres.**

PART TWO – Confidential (Public & Press Excluded under Public Bodies Admission to Meetings Act 1960)

12. Staffing Pay Review

Staffing Pay Review of recently agreed revaluation of NACL Pay scales and implementation. *(Appendix B)*

MEETING CLOSE Clerk to the Council *M. Potts (23/10/2026)*

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*