

Shevington Parish Council

Clerk & RFO to the Council – Mr Michael Potts

Tel: 07397805227

clerk@shevingtonpc.gov.uk



FINANCE COMMITTEE MEETING

Notice of Meeting and Summons to attend

To: Council Members; Cllrs M Grimes, C Horridge, W McKnight, T Bridge, J Brown, J Diggle, H Thompson, M Crosby, J Whiteley

Dear Councillor,

You are hereby summoned 9th October 2026 to attend the Finance Committee Meeting of Shevington Parish Council which is to be held on **Wednesday 14th October 2026 at 19:00**. The meeting will be held in **Vicarage Lane Function Room, Vicarage Ln, Shevington, Wigan, WN6 8HP**

Members of the press & public are welcome; the meeting may be recorded in accordance with the openness of Local Government Bodies Regulations Act 2014.

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies

Note to Public:

Residents of the Parish wishing to address the council are advised to notify the clerk before 5pm on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. If representation made is considered outside the remit of Shevington Parish Council, residents will be referred to the principal authority or other appropriate body.

AGENDA

Chair: *Cllr W McKnight*

PART ONE

1. **Apologies** – To receive apologies for absence and consider and reasons for acceptance (*Local Government Act 1972, Section 85*)

2. **Declarations of Interest**

2.1 Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

2.2 Localism Act 2011 – Dispensations

Members are reminded of their responsibility to make a request for a dispensation to speak on any matter for which they have declared an interest.

3. To Sign as a correct record the minutes of the meeting held on

14th January 2026.

(Local Government Act 1972, Section 111)

4. Public Participation

To provide an opportunity for members of the public to address the Committee on matters relevant to the agenda, in accordance with the Council's Standing Orders.

FINANCIAL MATTERS

5. Financial Position as at 30 September 2026

To receive and consider the Responsible Financial Officer's report on the Council's financial position for the first six months of the 2026/27 financial year, including:

- Income and expenditure against the approved budget.
- Bank reconciliations and balances.
- General Fund and earmarked reserve balances.
- Significant variances and expenditure commitments.

6. Mid-Year Budget Review and Forecast Outturn 2026/27

To undertake a comprehensive review of the Council's current financial year budget, taking account of actual income and expenditure to 30 September 2026.

To consider the RFO's forecast income and expenditure for the remainder of the financial year to 31 March 2027, including known commitments, anticipated expenditure, contractual obligations and potential budgetary pressures.

To identify projected year-end underspends and overspends and consider their implications for the Council's financial position.

7. Memorial Park Expenditure and Outstanding Commitments

To review expenditure incurred and anticipated in connection with Memorial Park improvement works, including expenditure approved by the Council for which no specific allocation was included in the original 2026/27 budget.

To consider:

- Expenditure incurred to date.
- Outstanding contractual commitments.
- Anticipated further expenditure.
- The total projected cost of the works.
- Proposed funding arrangements.

8. Budget Virements and Adjustments

To consider a schedule of proposed budget virements arising from the mid-year financial review.

To identify opportunities to reallocate anticipated underspends to address existing and projected budget pressures, including additional staffing costs, employer National Insurance contributions and other expenditure not adequately provided for in the original budget.

To agree any virements within the Committee's delegated authority and make recommendations to Full Council where necessary.

9. Borrowing, Reserves and Funding Requirements

To review the Council's anticipated funding requirements for the remainder of the 2026/27 financial year, taking account of the revised budget forecasts, outstanding commitments and available financial resources.

To consider:

- The anticipated level of funding required to meet approved expenditure.
- Options for full or partial drawdown of approved borrowing.
- The potential use of General Fund and earmarked reserves.
- The implications of borrowing decisions for future loan repayments.
- The availability and treatment of Council Tax Support Grant (CTSG) and other relevant financial support.

To consider the financial implications of the available options and agree recommendations to Full Council.

10. Cashflow Forecast 2026/27

To receive and consider the RFO's projected cashflow for the remainder of the financial year, including anticipated income, expenditure, borrowing requirements, reserve movements and outstanding liabilities.

To assess the Council's anticipated financial position at 31 March 2027.

11. Recommendations to Full Council

To consider and agree recommendations arising from the financial review for presentation to Full Council at its meeting on Wednesday 28 October 2026.

12. Date of Next Meeting

To confirm the date of the next Finance Committee meeting.

(Scheduled meetings are 11th November - 13th January - 10th March 2027)

MEETING CLOSE

Clerk to the Council

M. Potts (09/10/2026)

**Cllrs are kindly requested to raise questions with content of the agenda prior to the meeting and to notify of unavoidable absence to the clerk no later than 17:00 on the day of the meeting where possible.*

***Questions from the public may be emailed to the Council clerk no later than 17:00 on the day of the meeting to be read or taken as read for a response to be prepared for reply in the meeting under correspondence. At the discretion of the Chairman replies may be returned via email only depending upon the nature and content.*
