

**Minutes of the Meeting of Shevington Parish Council
Held Wednesday 12th March October 2024
7:00pm – The Community Centre at Vicarage Lane Fields**

Present: Councillor William McKnight (Chairman), Councillors Diggle (Deputy chair), Thompson (acting Clerk), Brown, Whiteley, Grimes, Horridge
Co-opted Members: Neve, Stephenson, Valentine, Tomlinson
Members of the Public – One

Officer in Attendance: Councillor Thompson (Acting Clerk)

349 Apologies for Absence

Cllrs Crosby, Bridge - apologies accepted by council.

350 Declaration of Interests

Councillor Horridge – 355, Ms Stephenson - 355

351 Chairman and Councillors Reports

Chair noted the pleasure of both seeing people wearing and himself receiving a Kings Award Badge. He said he was honoured to have been invited to the event. No reports from Councillors.

Co-Opted Member Neve reported that the path in Crooke park was to be re-surfaced and completed by end of May. He raised a query on the access to the notice board installed by Wigan council. Clerk to contact Wigan Council to find out.

352 Matters Introduced by Members Of The Public

Member of the public asked on the progress of replacing a tree on Randal's corner in honour of Dr Surman. Acting Clerk to check progress made to date.

It was also noted the death of Dr Munro from Shevington Surgery and council expressed their sympathy to the family.

353 Financial Items

353.1 – Review of Website Quotes

Council discussed the situation that has lead to the requirement to have a new parish council website and then the merits of the four companies that submitted quotes. Council voted that a new parish council website was required. Council voted that Monkeylt was the supplier to provide the new parish council website and email addresses.

353.2 – Grant Application from Wigan & Leigh Hospice Shop

Discussion on what the grant was to fund. Council voted to award the grant. Hospice Shop to mention Shevington Parish Council on their giveaways.

354 Recruitment & Staffing

Chair deemed this a Confidential Discussion and it was moved to the end of the meeting, where members of the public were asked to leave.

Councillors Grimes and Thompson provided the results of their Person Spec Matrix. Discussion was made to shortlist four out of the six applicants and invite those for interview. Interviews will be conducted by Councillors McKnight, Diggle and Thompson.

355 Forest Fold Tenancy Agreement

Draft Tenancy Agreement and Draft Allotment Policy were discussed. It was agreed that the Tenancy Agreement should be stripped down further to the very basics and

the information be amalgamated into the Policy document. Changes to the Forest Fold Allotment Policy document were discussed and agreed. Members of the Forest Fold Tenants Association were present and had input at this stage to assist in the swift resolution of this policy. Policy is to be sent to allotment holders in time for 1st April renewal date.

Clerk to draw up the final draft for Parish Council approval.

There being no further business, the Chairman closed the meeting.

Chairman